



VANCOUVER FOUNDATION

SUITE 230, ONE BENTALL CENTRE, 505 BURRARD STREET, VANCOUVER, B.C. V7X 1M3 TEL (604) 688-2204 FAX (604) 688-4170

April 5, 1995

Ms. Tracey Allan
Chairperson
West Kootenay Women's Association
420 Mill Street
Nelson, B.C.
V1L 4R9

Dear Ms. Allan:

Re: NOTIFICATION OF GRANT
Finishing and Furnishings Project

Your Society's application for the Nelson Women's Centre House project was recently reviewed by the Vancouver Foundation's Health & Welfare Advisory Committee. I am pleased to inform you that a grant of up to \$5,500.00 has been authorized. This grant is to be used towards finishing the interior and towards the costs of the exterior work required.

Payment will be made upon receipt of invoices related to this work to a total of at least \$5,500.00. Upon completion of this project, we will want to receive a final report and financial statement for the project.

The period of authorization for this grant will be in effect for three months from this date and, unless acted upon within that time, may be cancelled automatically.

Your written acknowledgement of this letter and any future correspondence or questions you may have regarding the grant should be directed to the Program Director, Mr. Don Johnston.

Vancouver Foundation would appreciate having permanent recognition of this grant and would be happy to hear your recommendations in that regard. Further, we would ask that you provide a press release to your local newspaper which describes the project and the assistance we have been able to provide.

Ms. Tracey Allan
April 5, 1995
Page 2

In conclusion, Vancouver Foundation is pleased to be able to assist the West Kootenay Women's Association and the Nelson Women's Centre House project in completing this important resource for the community.

Yours sincerely,



Richard Mulcaster
President

RM:tp
Enc.

cc: Ms. Deborah Schwartz, Coordinator
Ms. Suzanne Mackenzie, Project Manager

Mr. Richard Mullcaster
President
Vancouver Foundation
Ste. 230 One Bentall Centre
505 Burrard Street,
Vancouver, B.C.
V7X 1M3

Dear Mr. Mullcaster;

On behalf of the West Kootenay Women's Association, I am forwarding the final report concerning the Foundation's donation of \$5,500. As the report indicates, the project concluded very successfully, with many noticeable improvements to our Centre.

The report package includes the final report, a summary of expenditures, a copy of the press release and the original invoices. We are currently arranging for photographs to be taken of the new furnishings and will forward these to you, along with any copies of newspaper articles that may appear.

We are very grateful for our assistance from the Vancouver Foundation. We would welcome Don or any of your representatives to come and view the results of the project when they are in the Kootenays.

Yours truly,

Tracy Allen
Chairperson

enclos.

West Kootenay Women's Association

July 5

Vancouver Foundation
Suite 230 – One Bentall Centre
505 Burrard Street
Vancouver, B.C. V7X 1M3

FAX: (604) 688-4170

Attention: Don Johnston

Dear Don:

This fax is to inform you we have a few invoices to collect yet, and our Office Manager is ill. We know we're pushing our deadline, and we ask your patience for a few more days.

We've been having a wonderful time getting all kinds of things our Centre needs, including a new driveway, new shelving, a TV and VCR, new chairs, etc. etc. and we are very appreciative of your help to do all this.

We should have all the bills together soon. As this is a rural area with limited consumer resources, some things have had to be ordered from away and put on people's credit cards and that sort of thing, so the billing becomes a little complicated. Anyway, the upshot is that we'll need a few more days, but don't worry, we really are spending all the money, and will be sending you the documentation as soon as we can.

Thank you

Sincerely



M.F. (Moe) Lyons
Nelson & District Women's Centre Coordinator



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VANCOUVER FOUNDATION

SUITE 230, ONE BENTALL CENTRE, 505 BURRARD STREET, VANCOUVER, B.C. V7X 1M3 TEL (604) 688-2204 FAX (604) 688-4170

July 25, 1995

*Chq.
deposited*

Ms. Tracy Allen
Chairperson
West Kootenay Women's Association
420 Mill Street
Nelson, B.C.
V1L 4R9

Dear Ms. Allen:

Re: Finishing and Furnishings Project

In response to your receipt letter, we are enclosing our cheque in the amount of \$5,500.00, being payment of the grant authorized with respect to the above noted project. We will appreciate a receipt for our records.

In conclusion, Vancouver Foundation is pleased to have been of assistance to the West Kootenay Women's Association.

Yours sincerely,

DN
Don Johnston
Program Director

DJ:jc
Enc.
cc: Ms. Suzanne Mackenzie, Project Manager
