

May 28, 2003

West Kootenay Women's Association
420 Mill Street
Nelson BC V1L4R9

1. The Ministry of Community, Aboriginal and Women's Services (the "Province") entered into a Continuing Agreement (the "Agreement") with West Kootenay Women's Association (the "Contractor") dated for reference the 14th day of May, 2001. In accordance with section 6.3.2 (d)(14) of the Core Policy Manual, the Province agrees to continue to make payments for the continuation of the Services delivered by the Contractor as outlined in Component Schedule No. 1 of the Agreement.

Funding Period

2. The Funding Period to which this Funding Letter applies starts on **July 1, 2003** and ends on **March 31, 2004** unless ended earlier in accordance with the Agreement.

Component Services

3. The Contractor will continue to deliver the Component Services described in Part III of Component Schedule No. 1 for the Funding Period.

Fees and Expenses

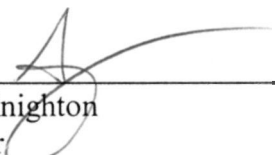
4. Subject to the provisions of the Agreement, the Province will pay the Contractor an amount not exceeding \$ **35,388.54** in the aggregate for providing the Component Services during the Funding Period.
5. Subject to paragraph 4 above, the Province will make payments to the Contractor in the following amounts and manner:
 - a. \$11,796.18 payable July 1 of the Funding Period
 - b. \$11,796.18 payable October 1 of the Funding Period
 - c. \$11,796.18 payable January 1 of the Funding Period

6. The Women's Centre Program will be discontinued effective March 31, 2004. The funding provided under paragraphs 4 and 5 of this Funding Letter equals the portion of the Services to be provided during the Funding Period, and shall be full and final payment under this Agreement.

Terms and Conditions

7. All other terms, conditions and obligations of the parties, as agreed to by entering into the Agreement, continue in effect and remain unchanged unless mutually agreed to in writing by the parties.

Signed on behalf of the Province by



Alixe Knighton
Director
Stopping the Violence Branch

SCHEDULE OF INSURANCE

1. The Province will purchase and maintain Comprehensive General Liability insurance in the amount of **\$2,000,000** inclusive per occurrence against bodily injury and property damage arising out of the Contractor's performance of the Services on behalf of the Province as outlined in this Contract.
2. The Contractor shall be responsible for and pay any deductible under the policy.
3. The Contractor will be provided with a certificate of insurance and a copy of the insurance policy wording.
4. The Province will take reasonable steps to ensure the coverage specified in section (1) above is continuous for the duration of the Term but the Province does not accept responsibility for providing coverage in the event the insurance is cancelled or reduced by the insurer.
5. The Province does not represent or warrant that the policy contains insurance for any and all losses. It is the Contractor's responsibility to ascertain the exact nature and extent of coverage of the policy as well as any and all terms and conditions of the policy.
6. The Contractor shall provide, maintain and pay for any additional insurance required by law or necessary to cover risks not otherwise covered by the insurance specified in section (1).



June 23, 2003

Contract # 291005

Josee Corrigan and Anne Russell
West Kootenay Women's Association
420 Mill Street
Nelson BC V1L 4R9

Dear Josee Corrigan and Anne Russell:

As required under Section 13.01 (c) of your agency's Continuing Agreement with the Ministry of Community, Aboriginal and Women's Services, and Section 5.5 of Component Schedule No. 1, this letter provides written notice to your agency that your Continuing Agreement will end effective March 31, 2004.

The current funding period for your Women's Centre services expires on June 30, 2003. A Funding Letter is attached to provide funding for the period July 1, 2003 to March 31, 2004.

Please submit the following reports to your contract manager:

- your agency's six month descriptive report for the period July 1, 2003 – December 31, 2003 by April 1, 2004;
- your agency's final financial report for the period April 1, 2003 – March 31, 2004 by July 31, 2004. Please include your final descriptive report for the period January 1, 2004 – March 31, 2004.

The contribution of dedicated staff and volunteers in Women's Centres across British Columbia is commendable; I would like to thank your agency for delivering Women's Centre services in your community.

**Ministry of Community,
Aboriginal and
Women's Services**

Stopping the Violence Branch

Mailing Address:
PO Box 9490 Stn Prov Govt
Victoria BC V8W 9N7

Location:
2nd Fl 800 Johnson St
Victoria BC V8W 1L4



Should you have any questions regarding the attached Funding Letter, please do not hesitate to call your contract manager.

Sincerely,

A handwritten signature in black ink, appearing to be "Alix Knighton", written over a light grey horizontal line.

Alix Knighton
Director

Attachment